

## PROCEDURES FOR ACCREDITATION AS AN ENVIRONMENTAL CONSULTANT

1. An intending Environmental Consultant who wants to register with the Agency to carry out Environmental Services in Oil and Gas industry is expected to make a payment of non-refundable Registration-form fee of Twenty Thousand Naira (**20,000**) only in favour of **NATIONAL OIL SPILL DETECTION AND RESPONSE AGENCY** by generating RRR via [www.remita.net](http://www.remita.net)
2. The generated RRR is then taken to any bank for payment then forward the remita print out and original deposit slip to the Agency headquarters' cash office or any of the Zonal offices for treasury receipt
3. Obtain the Application form with the treasury receipt from the Planning Policy Analysis & Research Dept. (Headquarter, Abuja or any of the Zonal offices) or through the Agency's web site [www.nosdra.gov.ng](http://www.nosdra.gov.ng)
4. Return the filled form along with the following documents:
  - A formal application letter specifying area (s) of interest addressed to:  
**The Director General/CE**  
National Oil Spill Detection and Response Agency (NOSDRA)  
NAIC Building 5<sup>th</sup> floor, Plot 590 Zone AO  
Central Business District  
Abuja.
  - Company profile
  - Certificate of Incorporation
  - Memorandum of Association
  - 3 years Current Tax Clearance Certificate
  - Tax Identification Number (TIN)
  - Evidence of Payment for Accreditation Form (₦ 20,000.00)
  - VAT Registration & Evidence of VAT Remittances
  - Experience/Technical Qualification & Experience of key personnel
  - Evidence of similar project/past work done including reference letter from at least two former clients indicating the nature/period of jobs done and capability.
  - Equipment & Technical Capacity
  - Evidence of membership of professional body
  - Evidence of collaboration/affiliation-partner agreement between an overseas based company and its indigenous partner or an evidence of legal arrangements
5. Companies who meet the Agency's pre-qualifications will be invited for Accreditation interview at the Agency Headquarters, Abuja.